Weldon Library Board Minutes

November 21st, 2023

The meeting was called to order by President Amanda Walters at 7:00 P.M. in the board meeting room of the Weldon Public Library.

The roll call was conducted by Secretary Sandra Sanders. Present were Christi Baker, Cherie Brittin, Carla Burton, Jered Shofner, Amanda Walters, and Susan Westray. Library Director, Lori Rich was also present.

Minutes were presented from the October 17, 2023, board meeting. There was a motion by Susan Westray, seconded by Amanda Walters, to accept the minutes of the October meeting as corrected. The vote was unanimous, 7-0.

**TREASURER’S REPORT** was given by Christi Baker. The October beginning balance at First National was $41,689.73. Receipts for October were $6,569.36. The disbursements for the month were $10,410.76 ending in a balance of $37.848.33 on October 31, 2023. Payroll for October was also reviewed. There was a motion by Susan Westray, seconded by Amanda Walters, to accept the reports as submitted. The vote was 7-0.

**LIBRARIAN’S REPORT** was given by Lori Rich.

Lori reported there has not been anyone in attendance for Weekly Toddler Time.

The Wednesday Explorers met on the following dates:

10/20 – 8 adults, 11 children

10/27 – 6 adults, 8 children

11/3 – 12 adults, 13 children

11/10 – 7 adults, 10 children

11/17 – 9 adults, 12 children

Early dismissal was held on 11/1. Attendance was nineteen adults and thirty-three students. The program was presented by the Extension Office. The presenter for December will be Sally the Clown.

The Library was open as a warming station for Halloween. Attendance was forty adults and fifty-two children.

Pre-K visit was held on 11/3 with a turkey theme. Next visit will be 12/1.

Lego Club was held on the following dates:

10/20 – 8 adults, 11 children

10/27 – 6 adults, 8 children

11/3 – 12 adults, 13 children

11/10 – 7 adults, 10 children

11/17 – 9 adults, 12 children

Middle School Book Club was held on the following dates:

10/25 – 3 adults, 14 children, Stuck in Neutral by Terry Trueman

11/8 – 2 adults, 13 children, One of Us is Back by Karen M McManus

Upcoming dates are 11/29 (Dry by Neal Shusterman) and 12/13 (No Exit by Taylor Adams)

Family Reading Night was rescheduled and held on November 10th. The theme was a Glow in the Dark Pajama Party. In attendance were sixteen adults and twenty-four children.

The Adult Program “Fall Garden Workshop” was held on October 6th. Attendance was 16 adults. Next presentation is “Stretching your Grocery Budget” on November 10th at 10:00 am.

The Library will be starting a Chess Club in 2024. The first meeting will be on January 9, 2024. Ben Steel will be leading this.

Book Fair will be held December 4th through the 8th. The Christmas program at the school is December 7th. The Library will close at 4 pm that day.

Cloud Library Stats: October circulation for Illinois Heartland Library System totaled 29,521 items: 17,181 were eBooks, 12,340 were eAudiobooks. Pay-per-use eAudio totaled 1,508.

Petty cash funds received for October totaled $137.51; monies from fines, copies and faxes totaled $34.85. Receipts from candy, sodas and coffee equaled $102.66. Disbursements for the month were $70.23.

Bi-Monthly reports for Sept/Oct 2022/2023 were reviewed.

Last Tax check has been received in the amount of 4,816.66.

Lori presented the Board with a summary comparison of Book Fair Donations for 2021/2022/2023.

Lori stated she plans to put the Christmas Tree up on Tuesday, November 22nd. Anyone interested in helping is welcome.

WPLD’s first year participating in the Library Crawl was a success with forty-one people visiting.

Lori reported there was a Small Public Library Meeting on November 9th. They met at Cerro Gordo. Topic was how to track employee hours for PLAWA.

The Library Christmas Party will be held on December 12th at 7 pm for all Library employees and Board members.

The schedule for the Village Christmas on December 2nd is:

3:00 PM – Storytime at WPLD

3:30 PM – Santa and Mrs. Claus at WPLD

4:45 PM – Parade Line up at Ball Diamond

5:00 PM – Parade Entry Judging

5:15 PM – Lighted Christmas Parade through Weldon

Immediately following the parade will be a free chili dinner at the Firehouse.

**OLD BUSINESS**

Swift Energy – The only update is that the go live date will be at least five years out.

**NEW BUSINESS**

Employee Resignation – Tori Yokley submitted her resignation, citing personal reasons. Her last day will be December 12, 2023. She will be eligible for rehire in the future.

IMRF – Executive Trustee Election Ballots. A motion was made by Josh Shofner, seconded by Cherie Britton to cast the vote from WPLD for Sue Stanish for Executive Trustee. The vote was 7-0.

West Bend Proxy for Special Meeting. A motion was made by Cherie Britton and seconded by Susan Westray to vote in favor of the formation of a Holding Company. The vote was 7-0.

The Comptroller Annual Financial Report was reviewed by the Board. A motion was made by Carla Burton to approve the report, as corrected. The motion was seconded by Susan Westray. The vote was 7-0. The report was then notarized by Sandra Sanders.

The following policies were reviewed:

Policy 13 – no changes recommended.

Policy 14 – no changes recommended.

Policy 15 – no changes recommended.

Policy 16 – no changes recommended.

Policy 17 – Reviewed for Compliance with investments and holdings. Library is Compliant. No changes recommended.

Policy 18 – no changes recommended.

Policy 19 – no changes recommended.

Committee to review Closed Session Minutes (July – Dec 2023) – A committee was formed to review Closed Session Minutes from July 2023 through December 2023. The committee members are Susan Westray and Amanda Walters.

Having no other business, a motion was made by Susan Westray, seconded by Christi Baker to adjourn. The vote was 7-0.

The meeting was adjourned at 8:17 pm.

Respectfully submitted,

Sandra J. Sanders, Secretary