

**Weldon Library Board Minutes
November 18, 2025**

The meeting was called to order by President Jered Shofner at 7:00pm, in the board meeting room of the Weldon Public Library.

The roll call was conducted by Chris Senkpiel. In attendance were Jered Shofner, Chris Senkpiel, Christi Baker, Carla Burton and Cherie Brittin. Susan Westray and Dave Meyer were absent. Library Director, Lori Rich was also present.

Minutes were presented from October 21, 2025, board meeting. Minutes adopted as presented.

There was no public forum.

TREASURER'S REPORT for October was reviewed by trustees. The beginning balance at First National for October 1 was \$26,733.23. Receipts for October were \$3,654.68. The distributions for October were \$9,141.40 and there were no fund disbursements resulting in an ending balance on October 31, 2025, of \$21,246.51. There was a motion by Carla Burton to accept the treasurer's reports, seconded by Cherie Brittin. The vote was unanimous, 5-0.

LIBRARIAN'S REPORT was given by Lori Rich.

October Cloud Library Stats

Total Number of Items Circulated Oct.1 – Oct. 31:

Owned Content: 26,774 (14,197 e-books; 12,577 audiobooks)

Pay-per-use Audio: 2,326

October funds deposited

October - Fine, copy, fax: \$42.10 Candy, soda, coffee: \$43.20

Total \$ 85.30

Paid Out October - \$13.02

Early Dismissal Days Schedule

11-5-25 ~ Clay Project Leaf Chime A-24, C-31

12-3-25 ~ Sally the Clown as the Christmas Elf A – C -

Wednesday Explorers

10-15-25 ~ A - 8 C - 13
10-22-25 ~ A - 10 C - 14
10-29-25 ~ A - 13 C - 22
11-12-25 ~ A - 9 C - 22

Lego Friday

10-17-25 ~ A - 10 C - 16
10-24-25 ~ A - 8 C - 12
10-31-25 ~ A - 3 C - 2
11-7-25 ~ A - 8 C - 13
11-14-25 ~ A - 14 C - 21

Pre-K Visits

11-7-25 ~ Fall Themed Books A - 3 C - 20 Iced Leaf Cookie
11-12-25 ~ VISIT to the LIBRARY A - 5 C - 20

Halloween Warming Station

10-31-25 ~ A - 41 C - 58

MS Book Club

10-29-25 - A - 2, C - 11 Rules for Vanishing by Kate Alice Marshall

Library Crawl (October 1st - 31st) A~69, C~12

Adult Programs with DeWitt-Piatt Health Dept - Hannah Batchelder

Adult Chair Exercise

10-17-25 ~ A - 5
10-24-25 ~ A - 5
10-31-25 ~ A - 6
11-7-25 ~ A - 7
11-14-25 ~ A - 6

U of I Adult Extension Programs at the Library

November 14th at 10:30am - Festive Flavors A - 13, C - 1
Lori to meet with U of I Extension on 11/30 to discuss future program opportunities.

Senior Health Insurance Program Counselor: Diane Cusey, CCSI LLC

10-23-25 ~ A - 6
11-6-25 ~ A - 4
12-4-25, 2:00-4:00PM

Barn Quilt Class

11-8-25 ~ A - 9 (Plus 2 "to go" projects)

Family Reading Night Pizza Themed

11-14-25 A - 15 C - 17 (3 families did not show up that sent RSVP)

COMING SOON:

Santa at the Library December 6th 3:30PM
Book Fair Dec. 8-12, in the elementary building
2026 Summer Reading Theme – “Plant a Seed, Read”

New outdoor bench will be delivered on Monday, November 24th.

Need help cleaning gutters / weatherstripping at the back door

OLD BUSINESS

Review of Mission Statement – There was a motion by Cherie to approve revised Mission Statement as presented by Lori. The motion was seconded by Christi. Approved 5-0.

Microsoft Office updates – credit card vs. debit card:

Discussions about the benefits and risks of the types of accounts/cards that are best suited for the library. This issue came up because of the need to provide Microsoft with a ‘credit card number’ in order to register Microsoft Office products for the library. The board’s goal is to limit the risk of potential unauthorized access to library funds. The board agreed that using a debit card associated with a separate account with a smaller balance for any online purchases as well as in-person shopping would be the best way to limit exposure. The result is a proposal to open a ‘limited expenses’ checking account, with a single debit card. This account/debit card would be used for any online purchases (including Amazon/Walmart/Microsoft) or any purchases that were previously transacted with the current Library debit card. The debit card currently being (associated with the General Fund account) used would be destroyed.

The proposal is that the Librarian (Lori Rich) would be the cardholder, and the additional account signers would be the President (Jered Shofner) and the Treasurer (Christi Baker). There was a motion by Chris Senkpiel to open a new checking account per the above discussion. The motion was seconded by Cherie Brittin, and approved unanimously, 5-0.

NEW BUSINESS

Policy Reviews:

Policies 14, 15, 16, 17 – no changes recommended

Policy 18 – remove statement regarding ‘newsletter’.

Policy 19 - remove ‘cassette’ from paragraph on length of loans.

There was a motion by Christi to adopt these collective reviews/revisions which was seconded by Carla. Approved 5-0.

Review Closed Session Minutes (July-Dec) None to Review

Bi Monthly Report presented, separate document.

Phone Service provider – MediaComm quote discussion. In summary, we reviewed the option to combine telephone service and internet service per the quote provided by MediaComm Business Division on November 12th. Based on further discussion with the sales account manager, the library would not need a second phone included on the quote for a dedicated fax line. The result should be a substantial monthly savings (~\$75+) with improved services (voicemail, better wireless router). Jered motioned to move forward with the change in services. The motion was seconded by Carla and approved 5-0. Chris and Lori will work with the MediaComm contact to initiate the service changes.

SUGGESTED TOPICS FOR NEW BUSINESS:

None at this time.

There was a motion to adjourn meeting by Christi, seconded by Cherie. Adjourned at 8:17PM.

Minutes submitted by Chris Senkpiel, Secretary
November 18, 2025