Weldon Library Board Minutes

October 17th, 2023

The meeting was called to order by President Amanda Walters at 7:00 P.M. in the board meeting room of the Weldon Public Library.

The roll call was conducted by President Amanda Walters. Present were Christi Baker, Cherie Brittin, Carla Burton, Jered Shofner, Amanda Walters, and Susan Westray. Library Director, Lori Rich was also present.

Minutes were presented from the September 19, 2023, board meeting. There was a motion by Susan Westray, seconded by Christi Baker, to accept the minutes of the September meeting as submitted. The vote was unanimous, 6-0.

**TREASURER’S REPORT** was given by Christi Baker. The September beginning balance at First National was $26,351.06. Receipts for September were $55,067.48. The disbursements for the month were $39,728.81, including fund disbursements of $11,009.07 ending in a balance of $41,689.73 on September 30, 2023. Payroll for September was also reviewed. There was a motion by Cherie Brittin, seconded by Susan Westray, to accept the reports as submitted. The vote was 6-0.

**LIBRARIAN’S REPORT** was given by Lori Rich.

Lori reported there has not been anyone in attendance for Weekly Toddler Time.

The Wednesday Explorers met on the following dates:

 9/20 – 16 adults, 24 children

 9/27 – 11 adults, 16 children

 10/11 – 9 adults, 13 children

Early dismissal was held on 10/4. Presenter was Miller Park Zoo. Attendance was nineteen adults and twenty-nine students. Miller Park Zoo is going to be increasing their program fees in the future, but the Library will be grandfathered in at the current price. The program for the November 1st early dismissal will be done by the Extension Office.

Lego Club was held on the following dates:

 9/22 – 18 adults, 24 children

 9/29 – 10 adults, 11 children

 10/13 – 8 adults, 10 children

After the first meeting, it was determined all non-Lego toys need to be put away prior to Lego Club.

Middle School Book Club started back up. The first book was by April Henry and the next book is The Lakehouse. The club met on September 27th with 2 adults and twenty seven students and on October 11th with 3 adults and thirteen students.

The first Pre K visit of the school year was on 10/13. Attendance was three adults and 14 students. Next visit will be 11/3.

The Adult Program “Fall Garden Workshop” was held on October 6th. Attendance was 16 adults. Next presentation is “Stretching your Grocery Budget” on November 10th at 10:00 am.

The Library will be starting a Chess Club in 2024. The first meeting will be on January 9, 2024. Ben Steel will be leading this.

Book Fair Update: They do not have plastic bags again this year and they will not be giving $100 to the library as they have in prior years. There will be no fuel surcharge this year and they have a new register system.

Cloud Library Stats: September circulation for Illinois Heartland Library System totaled 29,925 items: 17,879 were eBooks, 12,046 were eAudiobooks. Pay-per-use eAudio totaled 1,523.

Petty cash funds received for September totaled $194.16; monies from fines, copies and faxes totaled $29.85. Receipts from candy, sodas and coffee equaled $67.30. Book Replacement fees were $85.00 and sale of book was $12.00.

Lori and Amanda met with the Deland Librarian, Mia Adams, Jill Collins, Elementary School Principal and Janelle Harper, DeLand Weldon School District Librarian to discuss ways of improving the content and programming of the libraries and putting a plan together to further the partnership between the libraries. Mia requested to table this item until she is not so busy.

Family Reading Night scheduled for 11/17 conflicts with the Talent Show at the school so FRN has been rescheduled to 11/10. Lori would like to a pajama party with food. Possibly sandwiches.

The Library will again be a warming station on Halloween, 10/31, from 5 pm to 8 pm. Donuts and hot cocoa will be served.

Lori said she would like to do something for the upcoming eclipse in April 2024. Any ideas?

Lori reported the wall by the computer has been repaired and the windows will be washed October 18th. She also purchased two new chairs but one arrived defective. She called Wayfair and they are shipping a new one.

Library is having an Open House on October 21st. Claudine Wargel will be doing a reading at 11:00 am and selling and signing books after.

**OLD BUSINESS**

Two men and a truck is going to waive the balance due. Our balance with them is now zero.

Swift Energy – no update

Paid Leave Act Policy 10 – will change verbiage to include Library Clerk

Shred Event – Triad has been contacted. The Library is being added to a “normal” route. Tubs will be dropped on 11/2 and picked up on 11/28. Total cost of $96. We will open this up to the public.

**NEW BUSINESS**

New grant opportunity. Keith Jacobs has been contacted and we are awaiting a reply.

The following policies were reviewed:

 Policy 7 – no changes recommended.

 Policy 8 – no changes recommended.

 Policy 9 – this policy was revised last year. No futhre revisions needed at this time.

 Policy 10 – Change made to add paid leave for assistant and clerk to comply with Illinois Statute (PLAW) and to follow Vessa for the Clerk. A motion was made by Christi Baker to adopt the policy as amended. The motion was seconded by Susan. The vote was 6-0.

 Policy 11 – Change made to allow Director to spend up to $500 on non-budgeted items without Board approval. In the event of an emergency, the Director can exceed the $500 threshold with the approval of any two Board members. The Board cannot authorize and expenditure in excess of $25,000 without a formal bid process. A motion was made by Christi Baker to adopt the policy as revised. This was seconded by Cherie Brittin. The vote was 6-0

 Policy 12 – no changes recommended.

Having no other business, a motion was made by Susan Westray, seconded by Amanda Walters to adjourn. The vote was 6-0.

The meeting was adjourned at 8:02 pm.

Transcribed from a recording of the meeting and respectfully submitted,

Sandra J. Sanders, Secretary