

Weldon Library Board Minutes
March 17, 2026

The meeting was called to order by President Jered Shofner at 7:00pm, in the board meeting room of the Weldon Public Library.

The roll call was conducted by Chris Senkpiel. In attendance were Jered Shofner, Chris Senkpiel, Christi Baker, Carla Burton, Dave Meyer and Cherie Brittin. Susan Westray was absent. Library Director, Lori Rich was also present.

Board meeting minutes were presented from the February 17, 2026 board meeting. Budget Committee meeting minutes from March 4, 2026 were also presented. All minutes were adopted as presented.

There was no public forum.

TREASURER'S REPORT for February was reviewed by trustees.

The beginning balance at First National for February 1 was \$9,437.90. Receipts for February were \$3,193.84. The distributions for February were \$6,653.02 and fund disbursements were \$592.46 resulting in an ending balance on February 28, 2026 of \$5,386.26.

There was a motion by Cherie Brittin to accept the February treasurer's report, seconded by Dave Meyer. The vote was unanimous, 6-0.

FINANCE COMMITTEE REPORT – A meeting was held on March 4th at the Library. In attendance were committee members appointed last month: Christi Baker, Dave Meyer, and Chris Senkpiel. Jered Shofner and Lori Rich were also in attendance. The meeting minutes are included at the end of this report.

Chris Senkpiel shared some preliminary work on a budget report structure, prompting discussions on explanations of our expenses, how we transfer funds, and what our financial plan is for the upcoming fiscal year. Next Finance Committee Meeting is April 8th at 7:00. The agenda is continuing budget and reporting discussions.

LIBRARIAN'S REPORT was given by Lori Rich.

February Cloud Library Stats (HEARTLAND DISTRICT)

Total Number of Items Circulated Feb. 1 – Feb 28:

- Owned Content: 23,324 (12,310 e-books; 11,014 audiobooks)
- Pay-per-use Audio: 2,271

February Libby – Digital Library of Illinois (Reported Weldon Library Activity)

Total Number of Items Circulated Feb. 1 – Feb. 28:

- e-books – 9
- Magazine – 9
- Audio - 47

February funds deposited

February - Fine, copy, fax: \$10.60 - Candy, soda, coffee: \$32.10 – Book Replacement - \$20.00
Donation - \$20.00 (D. Wikoff for kids) Donation - \$20.00 (C. Baker for Staff Day) Book sales -
\$7.79

Total \$110.49

Paid Out February - \$45.67

Early Dismissal Days Schedule

3-4-26 ~ Recycling Fun A-21, C-37

5-2-26 ~ Drones

Wednesday Explorers

2-11-26 ~ A-21, C-26

2-18-26 ~ A- 7, C- 14

2-25-26 ~ A- 10, C-22

3-11-26 ~ A-12, C-25

2-27-26 ~ A- 8, C-14

Lego Friday

2-6-26 ~ A-10, C-18

2-13-26 - No School

2-20-26 ~ A- 8, C- 19

3-13-26 ~ A – 13, C - 22

Pre-K Visits

3-6-26 ~ St. Patrick's Day and Dr. Suess, A-3, C-20

4-10-26 ~

MS Book Club

2 -11-26 ~ "Be Not Far From Me" Mindy McGinnis – A – 2 C - 11

3-11-26 ~ "Falling Over Sideways" by Jordan Sonnenblick – A-2, C-10

4-9-26 ~ "The Promise Boys" Nick Brooks

Adult Programs with DeWitt-Piatt Health Dept – Hannah Batchelder

Adult Chair Exercise

2-6-26 ~ A- 8

2-13-26 ~ A-10

2-20-26 ~ A-6

2-27-26 ~ A -6

3-6-26 ~ A-6

3-13-26 ~ A-5

U of I Adult Extension Programs at the Library

March 13th at 10:30 am – Balancing Blood Sugars/Diabetes A – 5, C – 0

April 10th at 10:30 am – Breakfast/overnight oats

May 8th at 10:30 am – Grilling and Rubs

Barn Quilt Class

Scheduled for March 28th, 10:00AM – 2:00PM, Spring designs

Summer Reading theme 2026 – “Plant a Seed, Read!” Schedule is planned!

Other Events:

March 27th 10-12 - Small Public Library Meeting – Elizabeth Titus Library, Sullivan

April 1st 10:30 ~ CRP and First Aid Training for Staff: \$15.00 each staff member. Training to be performed by a representative from the Red Cross.

April 4th – Easter Egg Hunt, Candy donations needed

April 22nd - Earth Day Flowers provided by Mariah Anderson, Triple M Farms

Notification – Libraries Transforming Communities: Accessible Small and Rural Communities Grant - \$10,000.00 has been awarded to our Library! The grant application was submitted by Lori Rich, with the help of Amanda Walters. The grant funds are to be spent on free-standing sensory panels. Lori has the preliminary estimate of work to be performed.

OLD BUSINESS

- Open Meeting Act & FOIA online training - some still need to be completed by individuals
- Sexual Harassment Prevention Training – certificates to be filed at the Library

- FOIA Policy Questions – regarding what we specifically need to be included in our Policy. Lori has confirmed that our current policy is appropriate. This policy will need to be revised every year to reflect budget amounts.
- Per Capita Core #3 Building & Grounds (Standards #8 & #9) – External Master Lock Key Box and providers list of building and grounds. Lori put together a list of service providers for the Library. It was agreed to look into costs of rekeying the current locks, and possibly purchasing an External Lock Box. Could be included in next year’s budget.

NEW BUSINESS

Reviewed Policies (32,33,34, 35, 36 & 37) All policies were approved as stated, no revisions needed for this year.

BiMonthly Report – a simplified format was presented by Chris Senkpiel to show side-by-side comparisons for Jan/Feb 2025 vs. 2026. She is looking into a consolidated Year-Over-Year report for the future.

Perform Annual Maintenance Inspection – Jered appointed an ad hoc committee including Carla Burton, Chris Senkpiel and Jered to meet April 25th, 9:00AM. The agenda for this committee meeting will be to review the annual maintenance checklist, to be provided by Lori.

Resignation of Trustee- Susan Westray has verbally submitted her resignation to Lori. There was a motion by Dave Meyer to accept her resignation, seconded by Christi Baker. Vote was unanimous 6-0 in favor of accepting. Susan has been a member of the Library Board since 2009, and we are sad that she is not able to continue.

Appointment of new Trustee – Amanda Walters. Lori has confirmed that Amanda is interested in filling the position that is being vacated by Susan’s departure. Amanda has previously served on the Library Board, including as the Board President in the past. She had previously resigned her position for personal reasons which have since been resolved. There was a motion by Chris Senkpiel to appoint Amanda to fill the unexpired term, seconded by Cherie Brittin. Motion approved unanimously, 6-0.

Trustee Education – Dave Meyer did a training presentation on signing into our new systems, including an overview of Outlook and OneDrive. Dave has agreed to do additional training presentations each month as we improve our skills and use of the new Microsoft systems.

SUGGESTED TOPICS FOR NEW BUSINESS: None at this time.

With no further business, there was a motion by Carla Burton to adjourn meeting, seconded by Dave Meyer. Adjourned at 8:42PM.

Minutes submitted by Chris Senkpiel, Secretary

March, 18, 2026

Meeting Minutes, Financial Budget Committee

March 4, 2026

A meeting was held on March 4th at the Library.

In attendance were committee members as appointed last month: Christi Baker, Dave Meyer, and Chris Senkpiel. Jered Shofner and Lori Rich were also in attendance.

The purpose of the meeting was to explore options for creating a budget report for easier review by the entire Library Board. There were discussions about understanding our current reports and categorizing expenditures. Chris Senkpiel agreed to work on a budget report structure to prepare the board for better planning for the upcoming fiscal year.

All agreed that there should be no changes to our current reporting practices or procedures. The proposed budget report is an additional tool to review our future plans and expenditures.

The committee meeting was adjourned at 8:14PM.

Submitted by Chris Senkpiel

March 16, 2026