

**Weldon Library Board Minutes  
January 21, 2025**

The meeting was called to order by President Jered Shofner at 7:00pm, in the board meeting room of the Weldon Public Library.

The roll call was conducted by Secretary Chris Senkpiel. In attendance were Jered Shofner, Cherie Brittin, Dave Meyer, Christi Baker, Carla Burton, Chris Senkpiel and Susan Westray. Library Director, Lori Rich was also present. No guests were present.

Minutes were presented from November 19, 2024 board meeting. There was a motion by Susan Westray, seconded by Carla Burton to accept the meeting minutes as amended for naming corrections and month correction. The vote was unanimous 7-0.

There was no one present for the public forum.

There were no items for closed session.

**TREASURER'S REPORT** for both November and December was reviewed by trustees. The beginning balance at First National for November was \$32,501.99. Receipts for November were \$10,077.77. The distributions for November were \$11,994.13 and fund disbursements were \$1,672.19 resulting in an ending balance on November 30, 2024 of \$28,913.44. The beginning balance at First National for December was \$28,913.44. Receipts for December were \$4,242.97. The distributions for December were \$9,260.99 and fund disbursements were \$326.36 resulting in an ending balance on December 31, 2024 of \$23,569.06. There was a motion by Chris Senkpiel, seconded by Cherie Brittin to accept the treasurer's reports. The vote was unanimous, 7-0.

**LIBRARIAN'S REPORT** was given by Lori Rich.

**November Cloud Library Stats**

Total Number of Items Circulated November 1 – November 30:

Owned Content: 24,695 (14,104 e-books; 10,463 audiobooks)

Pay-per-use Audio: 1,817

**December Cloud Library Stats**

Total Number of Items Circulated December 1 – December 31:

Owned Content: 24,769 (14,306 e-books; 10,591 audiobooks)

Pay-per-use Audio: 1,824

**November funds deposited**

**November-** Fine, copy, fax: \$12.50 - Candy, soda, coffee: \$62.65 - Donation \$250.00 - ½

Sanitation Weldon Fire \$210.00 – Book replacement \$10.00

Total \$545.15

Paid Out November - \$135.02

### **Dec. funds deposited**

**December-** Fine, copy, fax: \$11.25 - Candy, soda, coffee: \$30.95 - Donation \$100.00

Total \$142.20

Paid Out December - \$51.00

### **STEM Early Dismissal Days Schedule**

12-4-24 Christmas Elf, aka - Sally the Clown A:22 C:46

Next event: Miller Par Zoo, February 5, 2025

### **Wednesday Explorers**

11-20-24 ~ A – 9 C – 13

12-11-24 ~ A 7 C – 15

12-18-24 ~ A 15 C – 24

1-8-25 ~ A – 11 C – 16

1-15-25 ~ A – 13 C - 20

### **Lego Friday**

11-22-24 ~ A- 6 C-11

12-6-24 ~ A – 8 C – 11

12-13-24 ~ A – 8 C – 12

12-20-24 ~ A – 7 C – 11

1-10-25 ~ A 7 C – 13

1-17-25 ~ A C -

### **Chess**

11-30-24 ~ A – 4 C – 6

No contact from Tim Sanders on continuing Chess

### **Pre-K Visits**

12-6-24 Christmas A – 3 C- 20

1-10-25 Winter A – 3 C – 20

### **MS Book Club**

12-12-24 ~ “Six Months Later” – Natalie D. Richards A – 2 C – 8

1-15-25 ~ “The Night She Disappeared” – April Henry A – 2 C – 8

### **Family Reading Night**

11-22-24 ~ A- 17 C – 21 ~ Bethany the Comfort Dog & Dog themed activities Pizza/water/Scooby Snacks

### **Santa Visit**

12-7-24 ~ A – 66 C – 59 (kids received candy canes and Apples)

### **U of I Adult Extension Programs at the Library**

January 10<sup>th</sup> at 10:30AM – Gluten Free A:5 C:1

Meeting with Tammy @ Extension on January 22 to plan more classes

### **LTC Grant Update** – (Neurodivergent)

New Computers with Large easy to view keyboards and Ball Mouses have been installed. 2 New Monitors for old computers installed by Jason Reed (aka “Computer Boy”). Additional discussion regarding tablets/ipads. Decision to purchase (2) more ‘Kid’ tablets to bring total to four.

### **Book Fair Dec. 9-13**

See separate Summary for full details.

Donations Received:	\$2,725.00
Donations Spent:	<u>\$1,942.63</u>
Leftover (family reading)	\$782.37

### **Annual Library Certification**

Complete

### **Serving Our Public 5.0: Standards for Illinois Public Libraries**

NEW REVISED

### **Summer Reading theme 2025 –**

“Level Up at Your Library” reminds us that libraries are not just a space for knowledge, they are a space for fun! Will be contracting ‘That Kid Place’ for two hours of trailer exhibit at lower rate that quoted in 2024.

### **OLD BUSINESS**

Arteman’s – Work was all completed on Saturday, November 8<sup>th</sup>. Invoice was less than the original proposal, but invoice also left off services that were completed. Treasurer paid Arteman’s per the original proposal, will ask for a revised invoice so that accounting will match. Generac Generator – Service has been completed by Harris Companies, Atwood. Invoice was for \$446.09. Discussed whether to have unit serviced annually or every 2 years. Annual service this year included a kit that would not be required every year. Lori to find out the rate for 2<sup>nd</sup> year service, to determine if we keep service on an annual basis.

### **NEW BUSINESS**

Update IMRF “Extra” contact - Amanda was on the books as the backup to Christi. Dave volunteered to be the backup person and has confirmed that he has the credentials and has access to the website to review as needed.

Statement of Economic Interest – all forms completed and given to Lori to submit to the county.

Lawn Service Agreement – Received service proposal from FS Custom Turf for lawn treatment for 2025 season. 5% discount if paid in full in February. Agreed to continue service with this supplier.

Review Policies

Policies 20, 21, 22, 23, 24, 25 all reviewed and approved without change.

LIMRiCC IGA – Resolution for signatures – Adopt resolution / signature on January 21, 2025. Motion to approve membership for 2025 by Cherie Brittin, seconded by Susan Westray. Approved unanimously 7-0 to continue membership at the ~\$70 annual membership fee.

Open Meeting Act & FOIA online training – Training to be completed by all board members. Lori to send out the link to the online training (completed on 1-22-2025).

Sexual Harassment Prevention Training - training slides were available for review at this meeting, or on line. Signatures of completion were collected by Lori.

Review By-Laws – Reviewed by Jered and Lori, no revisions required.

Bi Monthly Report

Copies of report distributed.

**SUGGESTED TOPICS FOR NEW BUSINESS:**

Comptroller: We need to explore the Comptroller situation for 2025. Current office may be changing/closing and a new comptroller might be needed for 2025 audit.

Motion to adjourn meeting by Susan Westray, seconded by Dave Meyer. Adjourned at 8:14PM